

Dear Erasmus Incoming Student,

Congratulations to be nominated by your university as Erasmus student to study at University “Dunarea de Jos” of Galati, Romania. We are looking forward to welcoming you at our university.

We would like to inform you about some details regarding the your Erasmus mobility at our university.

✓ **Application:**

For **application** to our university, you need to fill in the Application form (<http://www.ugal.ro/index.php?page=pages.pa&title=Student%20Application%20Form>).

Please fill in the Application form using a computer and not by hand. Please make sure that all the data are correct and please avoid to formatting the document. Please remove the dots indicating the place for filling in with your data.

Please pay attention in filling in the period of your mobility at our university. Please note that the academic year consists of two semesters of 4.5 months each, including exam periods. Usually, the period study for first semester is from 1st of October to 15th of February. For the second semester, the period of study is from 15th of February to 30th of June.

Please note that the number of expected ECTS credits is 30 for one semester or 60 for one academic year, in order to obtain full academic recognition at your origin institution. The number of credits exceeding with more than 1-3 the 30 credits for one semester or 60 credits for one academic year, according to your Learning Agreement, will not be approved.

After printing your Application form, please attach a passport size photo of yours in the specified place in the Application form.

Application form should be signed by you, your Departmental Coordinator and you Institutional Coordinator

✓ **Accomodation:**

Usually, University “Dunarea de Jos” of Galati provides accommodation for Erasmus students in our Student Campus. To apply for accommodation, please fill in the Accommodation form (<http://www.ugal.ro/index.php?page=pages.pa&title=Accommodation%20Form>) with your data and the type of room and price. We can assist you in finding a private accommodation, in case you would like to have this type of accommodation or our university does not have available rooms.

After printing your Accommodation form, please attach a passport size photo of yours in the specified place in the Accommodation form.

✓ **Learning Agreement:**

Please fill in the Learning Agreement (<http://www.ugal.ro/index.php?page=pages.pa&title=Learning%20Agreement%20Incoming>), using the information from our course list that will be offered in the academic year of your mobility (please find our course list at

<http://www.ugal.ro/index.php?page=pages.pa&title=List%C4%83%20discipline%202013-2014&PHPSESSID=3d01a911fa3563adc41ffd5d1c0293>

Please note again that the number of expected ECTS credits is 30 for one semester or 60 for one academic year, in order to obtain full academic recognition at your origin institution. The number of credits exceeding with more than 1-3 the 30 credits for one semester or 60 credits for one academic year, according to your Learning Agreement, will not be approved.

You are free to choose your courses from different faculties in order to fulfill your study plan - Learning Agreement.

As language requirements, we would like to inform you, that, usually, courses are taught in Romanian, but tutoring in English or French is provided. You are required to have at least B2 level of English.

Please print your Learning Agreement in two originals, one original will be for the faculty you will be registered in, and the second will be returned to you after its approval. Both originals have to be signed by you, your departmental coordinator and your institutional coordinator, and stamped.

✓ **List of your requested documents** (upon your arrival at our university):

- Application form,
- Accommodation form,
- Learning Agreement (two originals),
- Transcript of records, and
- 2 passport size photos.

✓ **Please send us the scan of the documents mentioned above before the application deadline.**

✓ **Please do not send us any original document before your arrival!**

Suggestions: Remember to take the 2 photos (apart from the photos for the Application form and Accommodation form), ID card, visa or passport because you need them in the registration and application to residence permit processes. You may need the letter of invitation, we will send it you in a short time in order to get visa from the embassy. When you arrive, you need to receive residence permit from the police station if you are going to stay in Romania more than three months. We help you in this process.

Depending on the number of incoming students, we could offer **Romanian language course**. There will be no credits for this course. Please keep in mind that the course will be given during the course of the semester, not before the semester begins.