



Education and Culture

ERASMUS UNIVERSITY CHARTER Application form

Final date for submission: 28/02/2007

New

Renewal

If renewal please give your EUC number:

56018-IC-1-2002-1-RO-ERASMUS-EUC-1

Correspondence language: EN

Erasmus Policy Statement original language: EN

If the original language is not English, French or German, the Erasmus Policy Statement should also be provided in one of those three languages

Erasmus Policy Statement translation language: not applicable

Acknowledgement of receipt

Applicants are invited to consult the website of the Education, Audiovisual & Culture Executive Agency - EACEA to confirm the receipt of their Erasmus University Charter (EUC) application. If by **14.03.2007** the application has not been registered on the website, the applicant should contact the EACEA EACEA-EUC@ec.europa.eu.

Institutional profile

A.1. Identification of the applicant institution

Full legal name of the institution in the national language	UNIVERSITATEA "DUNAREA DE JOS" DIN GALATI, ROMANIA
Translation of this name in English	UNIVERSITY "DUNAREA DE JOS" OF GALATI, ROMANIA
Erasmus ID code of the institution	RO GALATI01
Internet address	http://www.ugal.ro

A.2. Identification of the legal representative

First name and surname of the legal representative of the institution	Viorel MINZU		
Title (optional) (e.g. Prof., Dr, etc.)	Prof.	Gender	Male
Department/Unit	Faculty of Computer Science		
Official function within the institution	Rector		
Phone (including country and area codes)	+ 40/236/413602		
Fax (including country and area codes)	+ 40/236/461353		
E-mail address (only one address)	Viorel.Minzu@ugal.ro		
Legal address of the institution			
Street/Nr.	Str. Domneasca, nr. 47		
Post code & Town	800008 Galati		
Country Code, Country	RO, Romania		

A.3. Erasmus institutional co-ordinator - contact person

First name and surname	Dan SCARPETE		
Title (optional) (e.g. Prof., Dr, etc.)	Prof.	Gender	Male
Department/Unit	Faculty of Mechanical Engineering		
Official function within the institution	Erasmus institutional co-ordinator		
Phone (including country and area codes)	+ 40/236/414871		
Fax (including country and area codes)	+ 40/236/466116		
E-mail address (only one address)	Dan.Scarpete@ugal.ro		
Correspondence			
Street/Nr.	Str. Domneasca, nr. 47		
Post code & Town	800008 Galati		
Country Code, Country	RO, Romania		

A.4. Statistical data on the applicant institution

<i>The data required relate solely to higher education.</i>					
Foundation year of your institution				1974	
Level of degrees awarded					
First cycle degrees				Yes	
Second cycle degrees				Yes	
One-tier degrees				Yes	
Third Cycle(without PhD)				Yes	
<u>Doctoral degrees</u>				Yes	
Number of students enrolled in 2005/2006 on higher education courses		Part-time	3975	Full-time	13894
Number of students graduated in 2005/2006		First Cycle			2844
		Second Cycle			486
		One-tier degrees			0
		Third Cycle(without PhD)			367
		Doctoral degrees			49
Number of teaching staff (total) in 2005/2006				883	
Number of teaching staff (full-time equivalent) in 2005/2006				675	
Number of administrative staff (full-time equivalent) in 2005/2006				607	
Number of these administrative staff members directly working in European/international relations in 2005/2006 (full-time equivalent)				2	
First year of participation in Erasmus Programme with funding from the European Community				1998	

B**Fundamental principles**

The institution agrees to comply with the following:

01 Inter-institutional agreements have been signed with all the institutions for the mobility purposes
02 No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students
03 Full recognition is given to students for satisfactorily completed activities during their mobility period
04a Highest quality is ensured for: the organization of student and staff mobility
04b Highest quality is ensured for: the organization of student placements (optional, ref. EPS - D4)
05a Curriculum information is up to date, easily accessible, transparent
05b An academic credit transfer system is applied
06 Equal academic treatment and services are ensured for home and Erasmus students
07 The integration of visiting Erasmus students in the activities of the institution is supported
08 Transcripts and information are provided in a timely manner to incoming Erasmus students and their institutions
09 Erasmus teaching activities are facilitated and acknowledged
10 The institution promotes and gives visibility to the Erasmus activities
11 The Erasmus Charter and the EPS are publicized in the institution and are easily accessible to the students
12 The institution complies with the non-discrimination objectives set out in the Lifelong Learning Programme

YES

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C**Information on the organisation of mobility**

1.a Recognition matters: Is your institution using ECTS (ECTS credits, learning agreement, transcript of records) to facilitate academic recognition of Erasmus study periods abroad?

- in all faculties/departments Yes
- in some faculties/departments No

1.b Recognition matters: Will your institution use ECTS as an internal credit accumulation system?

- in all faculties/departments Yes
- in some faculties/departments No

2. Diploma Supplement

Does your institution award a Diploma Supplement to students? Yes

3. Support for teaching staff mobility: What provision will be made to facilitate and support ERASMUS teaching staff mobility?

- a) Additional financial support from your institution Yes
- b) Acknowledgement of teaching activity abroad as an important part of academic career Yes
- c) Help with practical arrangements (travel, accomodation etc.) Yes
- d) Other (please specify) Yes

Arrangements for ensuring the continuity of didactical activity during Erasmus teaching staff mobility

4. Support for disabled students/teachers: Will your institution provide special facilities for:

- a) Erasmus students/teachers with visual disability? Yes
- b) Erasmus students/teachers with hearing disability? Yes
- c) Erasmus students/teachers with other physical disability? Yes

Erasmus Policy Statement (EPS)

In order to complete this section, please refer to the instructions given below. Please note that your EPS shall be given wide visibility in your institution and must be published on the web page of your institution. The EPS should set out the overall Erasmus co-operation strategy of your institution in relation with its mission statement, underlying its Erasmus cooperation plan as well as any other activities to be proposed in the framework of the Lifelong Learning Programme (LLP).

a) Please describe briefly your institution's strategy, objectives and priorities for its Erasmus activities (mobility, multilateral projects and thematic networks, etc.) and any other actions in the context of the Lifelong Learning Programme (2007-2013).

b) Please also provide information on the following points:

What specific actions are planned to give visibility to Erasmus activities and what type of publicity will be given to the Erasmus University Charter and the EPS?

What kind of arrangements, if any, does the Institution ensure to comply with non-discrimination objectives (e.g. actions related to gender equality, integration of disabled students and staff, enhancement of social and economic cohesion and combating of xenophobia and racism)?

The strategy of the University "Dunarea de Jos" of Galati is to contribute through Lifelong Learning Programme to the development of the institution and the local community as an advanced knowledge-based society, with sustainable economic development, more and better jobs and greater social cohesion, while ensuring good protection of the environment. The strategy is focused mainly on the activities concerning the mobility and cooperation between the institution and the education and training institutions within the European Community aiming the improvement of quality of education and training and continuing the process of European integration of Romanian education system.

The Erasmus activities and any other actions in the context of the Lifelong Learning Programme are based on the following main objectives and priorities:

- to improve the quality, attractiveness and accessibility of education and training, and to promote high performance, innovation and a European dimension of education and training process;
- to continue the contribution of the institution to social cohesion, intercultural dialogue, and personal achievement;
- to promote creativity, competitiveness, employability, language learning and linguistic diversity;
- to support the development of innovative technologies, services, pedagogies and practice.

All the Erasmus activities are and will be published on the institution internet site www.erasmus.ugal.ro. A part of information is published on the existing Erasmus poster boards and other places special reserved for this purpose. The information is sent also via e-mail to academic staff to be disseminated both to academic staff and students. The announcements regarding the student selection process will be published in a part of local media. The general information regarding the institution and the Erasmus activities will be published in the Erasmus brochure of the university.

The Erasmus University Charter and Erasmus Policy Statement will be published on the internet site of the University "Dunarea de Jos" of Galati. A copy of these two documents will be handed to each of University Senate member.

The University Charter and the Internal Regulations provide that there are not permitted any kind of discrimination including gender, disability, religion, social origin and political orientation. All the students and members of the academic and administrative staff are treated equally regardless their race and nationality, being guaranteed the equal access to the education process, research activity and all the university facilities. This policy of the university, along with the social and economical support for the academic community, and offering the possibility of study, training and continuing education in order to cover the social and economical needs, will ensure the enhancement of social and economic cohesion.

Quality of academic mobility activities:

What kind of specific measures are implemented in the institution to ensure high quality in academic mobility

activities?

Details should be provided on: recognition and credit systems, the provision of information on curricula, information and counselling of outgoing students, tutoring and integration of incoming students, provision of student services (in particular accommodation), preparatory and refresher language courses, support and acknowledgement of staff mobility.

University "Dunarea de Jos" of Galati ensures the full academic recognition of the study and placement period within academic mobility activities by a procedure that is based on ECTS.

The academic recognition begins with drawing up the Academic Recognition Agreement that presents both the student's home institution curricula and host institution curricula, and after that the Learning Agreement is filled in. Provision of information regarding the home institution curricula it is ensured both on internet and poster boards. The outgoing students are informed and counseled by academic tutors and departmental coordinators in drawing up their curricula, how to apply for registration and accommodation. Refresher language courses are provided to outgoing students.

The academic recognition, based on credit system, is established by the Students' Activity Regulations, and the Diploma Supplement gives information on how the student have passed through a part of his curricula within a mobility activity.

The incoming students benefit of tutoring and integration in the departments where they are studying. All the incoming students could benefit of accommodation in the university hostels, and language courses could be organized.

Equal academic treatment and services are ensured for home and Erasmus incoming students. Transcript and information are provided in a timely manner to incoming Erasmus students and their institutions.

The outgoing members of the teaching staff are supported and informed on drawing up their Teaching Agreement, and are helped with some practical arrangements regarding travel and accommodation. Erasmus teaching activities are facilitated and acknowledged, ensuring the quality improvement of education process. The incoming teaching staff could benefit of accommodation in the university hotel or apartments.

The monitoring visits and the evaluation of student and teaching staff reports lead to measures that improve mobility activities.

Quality of student placement activities:

What kind of specific measures are implemented to ensure high quality in student placements? Give details on how the work-programme and the placement agreement are prepared and implemented. Please describe the practical arrangements agreed between the parties. Please specify also the monitoring and evaluation of the placement period as well as its recognition in the curriculum.

To ensure high quality in student placements, the programme of work and placement agreement are carefully prepared and implemented. Information as objectives, specific actions, duration and expected results of the placement activities are provided. A well established procedure is used to select the students ensuring the best results of the placement period as well as its recognition in the curricula.

The work-programme and the placement agreement are prepared accordingly the student curricula and student motivation and expected skills towards a specific placement. The duration and time position of the placement period is set out both for best personal achievements and in the terms of recognition. Activities as mentoring, tutoring and pedagogical organization are implemented in preparing the student placements. Linguistic and cultural preparation and practical arrangements for travel and accommodation are implemented activities ensuring the student integration in a new environment and activity.

The monitoring of students during placement period is carried out by the members of teaching staff involved in the project, evaluating the progress in placement activity, if the work/training/learning and life conditions are respected and student integration in host country is improving satisfactorily. The final evaluation of placement period is performed both in the terms of validation of the skills/competences/knowledge acquired and the content of reports on placement period.

The academic recognition is ensure and performed due to student home curricula that include placement activity. The Diploma Supplement gives information on how and where the student has passed placement activity.

ERASMUS

University Charter

2007/2008 - 2013/2014

The European Commission hereby awards this Charter to:

UNIVERSITY of EUROPE

(hereinafter "the Institution")

The Institution agrees to comply with the following fundamental principles of Erasmus mobility:

- Mobility shall be carried out only within prior inter-institutional agreements;
- No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students
- Full recognition must be given to students for satisfactorily completed activities specified in the compulsory *Learning Agreement*.

The Institution also agrees:

- to ensure the highest quality in the organisation of student and staff mobility
- to ensure that curriculum information is up to date, easily accessible and transparent and that an academic credit transfer system (ECTS or similar) gives transparency to the procedures
- to ensure equal academic treatment and services to home and Erasmus students
- to support the integration of visiting Erasmus students in the Institution's activities
- to provide incoming Erasmus students and their home institutions with transcripts containing full, and accurate and timely information at the end of their mobility period abroad
- to facilitate and acknowledge Erasmus teaching activities
- to promote and give visibility to the activities supported by the Erasmus programme
- to publicise this Charter and the related Erasmus Policy Statement of the Institution
- to comply with the objectives on non discrimination set out in the Lifelong Learning Programme.

This Charter entitles the Institution to apply to its National Agency and to the European Commission for grant support for Erasmus activities.

Violation of this Charter may lead to its withdrawal by the Commission.

ERASMUS

Extended University Charter
2007/2008 - 2013/2014

The European Commission hereby awards this Charter to:

UNIVERSITY of EUROPE

(hereinafter "the Institution")

The Institution agrees to comply with the following fundamental principles of Erasmus mobility:

- Mobility shall be carried out only within prior inter-institutional agreements;
- No university fees for tuition, registration, examinations, access to laboratory and library facilities are to be charged to in-coming Erasmus students
- Full recognition must be given to students for satisfactorily completed activities specified in the compulsory *Learning Agreement*.

The Institution also agrees:

- to ensure the highest quality in the organisation of student and staff mobility
- to ensure that curriculum information is up to date, easily accessible and transparent and that an academic credit transfer system (ECTS or similar) gives transparency to the procedures
- to ensure equal academic treatment and services to home and Erasmus students
- to support the integration of visiting Erasmus students in the Institution's activities
- to provide incoming Erasmus students and their home institutions with transcripts containing full, and accurate and timely information at the end of their mobility period abroad
- to facilitate and acknowledge Erasmus teaching activities
- to promote and give visibility to the activities supported by the Erasmus programme
- to publicise this Charter and the related Erasmus Policy Statement of the Institution
- to comply with the objectives on non discrimination set out in the Lifelong Learning Programme.
- to ensure the highest quality in the organisation of student placements.

This Charter entitles the Institution to apply to its National Agency and to the European Commission for grant support for Erasmus activities.

Violation of this Charter may lead to its withdrawal by the Commission.

Endorsement of the application

"I, the undersigned, Head and legal representative of the applicant institution,

- certify that the information contained in this application is complete and correct to the best of my knowledge. All Erasmus activities will be implemented on the basis of written agreements with the relevant authorities of the partner institutions;
- agree to the content of the Erasmus University Charter outlined above and commit my institution to respect and observe these obligations;
- confirm that the information given in the application submitted online and in this paper version is identical;
- agree to the publication of the Erasmus Policy Statement by the European Commission.

Place:

Name:

Date (dd/mm/yy):

Galati

Prof. Viorel MINZU

27/02/07

Original signature of the legal representative of the Institution (as identified in section A.2 above)

Original stamp or seal of the Institution

